

# ENROLLMENT AGREEMENT

## FALL-WINTER TRAINING 2010/11

### Anne King's Hypnosis Training Program

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**LICENSED AND REGULATED BY THE TEXAS WORKFORCE COMMISSION,  
CAREER SCHOOLS AND COLLEGES, AUSTIN, TEXAS**

**Please read and complete this form. Return this form along with copies of:**

Record of Previous Education, signed (Attach copy of High School Diploma, GED Certificate, or College Transcript)	Page 15
Receipt of Enrollment Policies, signed	Page 16
Payment for Tuition (see Payment Options)	Page 1

**Retain a copy of the catalog, this form and forms listed above for your records.**

The Hypnosis Training Program consists of three 40-hour courses and one 16-hour Business & Marketing class. Each 40-hour class covers 3 weekends. The 16-hour class is completed in 1 weekend. The full training program consists of 136 hours acquired over 10 weekends.

To successfully graduate, students must complete all four classes (Basic, Intermediate, Advanced & Marketing) and pass the IMDHA exam. The IMDHA requires additional hours of Independent Study for certification eligibility. Classes are held on weekends with at least one weekend off between class weekends. No classes are held on holiday weekends.

**BASIC, INTERMEDIATE & ADVANCED**

SATURDAY 8:30am to 5:30pm  
SUNDAY 8:30am to 2:30pm

**BUSINESS & MARKETING**

SATURDAY 8:30am to 5:30pm  
SUNDAY 8:30am to 5:30pm

**2010: BASIC (BAS01)**

Weekend 1: **Aug 14 & 15**  
Weekend 2: **Aug 28 & 29**  
Weekend 3: **Sep 11 & 12**

**2010: INTERMEDIATE (INT02)**

Weekend 1: **Oct 2 & 3**  
Weekend 2: **Oct 16 & 17**  
Weekend 3: **Oct 30 & 31**

**2011: ADVANCED (ADV03)**

Weekend 1: **Jan 8 & 9**  
Weekend 2: **Jan 22 & 23**  
Weekend 3: **Feb 5 & 6**

**2011: MARKETING (MKT04)**

1 Weekend: **Feb 19 & 20**

**STUDENTS ENROLLING AT LEAST 2 WEEKS PRIOR TO THE FIRST WEEKEND OF CLASS  
WILL RECEIVE A 10% DISCOUNT OFF THE TUITION.**

**FULL COURSE**

10 Weekends Total

TUITION .....\$1,810  
REGISTRATION FEE ..... 150  
TEXT BOOK ..... 145  
SUPPLIES ..... 20

**Total: \$2,125**

Early registration discount:\* (\$ 125)

**Discounted Total: \$2,000**

**BAS, INT or ADV**

3 Weekends Each

TUITION (per section) .....\$ 600  
REGISTRATION FEE ..... 45  
TEXT BOOK ..... 40  
SUPPLIES ..... 5

**Total: \$ 690**

Early registration discount:\* (\$ 60)

**Discounted Total: \$ 630**

**BUSINESS / MKTG**

1 Weekend Only

TUITION .....\$ 250  
REGISTRATION FEE ..... 15  
TEXT BOOK ..... 25  
SUPPLIES ..... 5

**Total: \$ 295**

Early registration discount:\* (\$ 25)

**Discounted Total: \$ 270**

\*Early Registration Deadline is 2 weeks prior to first day of class.

Tuition must be paid in full prior to beginning classes. No payment plan is offered other than paying for classes individually (Basic, Intermediate, Advanced & Marketing); therefore, no interest is charged.

**REQUIRED FTC STATEMENT:**

Any holder of this consumer credit contract is subject to all claims and defenses which the debtor could assert against the seller of goods or services obtained pursuant hereto or with the proceeds hereof. Recovery hereunder by the debtor shall not exceed the amounts paid by the debtor hereunder.

CANCELLATION & REFUND POLICY IS ATTACHED

REVISED 2/10

**ENROLLMENT AGREEMENT**  
**FALL & WINTER TRAINING 2010 / 2011**  
**Anne King's Hypnosis Training Program**

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**PLEASE PRINT OR TYPE & USE ONE FORM PER STUDENT**

**INDICATE COURSES OF ENROLLMENT:**

**ENTIRE COURSE** - 140 Hrs\* (BAS01, INT02, ADV03 and MKT04)      \_\_\_ \$ 2,125 Early Registration\*\* \_\_\_ \$ 2,000

**SINGLE COURSE** - 40 Hrs (BAS01, INT02, or ADV03)      \_\_\_ \$ 690 Early Registration\*\* \_\_\_ \$ 630

**SINGLE COURSE** - 16 Hrs (MKT04)      \_\_\_ \$ 295 Early Registration\*\* \_\_\_ \$ 270

\* 136 Classroom Hours + 4 Hours Extra Assignments

\*\* Early Registration Deadline is 2 weeks prior to first day of class.

**INDICATE WHICH COURSE(S):**    \_\_\_ **BAS01**      \_\_\_ **INT02**      \_\_\_ **ADV03**      \_\_\_ **MKT04**  
   Basic                                    Intermediate                                    Advanced                                    Bus & Mktg

**METHOD OF PAYMENT:**    \_\_\_ **Check/Money Order**    \_\_\_ **Credit Card (MC, Visa, AmEx, Discover)**  
*Circle One*

Credit Card Account # \_\_\_\_\_ Exp. Date: \_\_\_\_\_ 3-Digit CVC: \_\_\_\_\_

Signature: \_\_\_\_\_ Date Paid: \_\_\_\_\_ Amount: \_\_\_\_\_

**STUDENT'S NAME:** \_\_\_\_\_ **Social Security No:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_  
Street or PO Box                                    City                                    State                                    Zip

**PHONES:** ( ) \_\_\_\_\_ ( ) \_\_\_\_\_ ( ) \_\_\_\_\_ ( ) \_\_\_\_\_  
Mobile                                    Home                                    Work                                    Fax

**EMAIL ADDRESS:** \_\_\_\_\_

BY SIGNING THIS FORM, YOU ACKNOWLEDGE YOU HAVE RECEIVED A COPY OF THIS ENROLLMENT AGREEMENT & THE TRAINING PROGRAM CATALOG, AND THAT YOU ARE AT LEAST 18 YRS OF AGE.

\_\_\_\_\_  
**SIGNATURE OF STUDENT or GUARDIAN                                    DATE                                    ANNE KING, DIRECTOR                                    DATE**

**Complete this form and return along with signed copies of:**  
Previous Education Record, Receipt of Enrollment Policies Form, and Proof of Education  
(Copy of High School Diploma, GED Certificate or College Transcript)

Include Check or Money Order if not paying by Credit Card

***Please retain a copy of everything you submit***

**Anne King's Hypnosis Training**  
109 Smokey River N.  
Boerne, TX 78006  
830.537.5411 office & fax  
[www.HypnosisClasses.com](http://www.HypnosisClasses.com)

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# CANCELLATION & REFUND POLICY

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This policy meets the standards of the  
*Texas Education Code. Sections 32.061 & .0611, Title 40, Texas Administrative Code, Section 807.261-.264.*

## CANCELLATION POLICY

A full refund will be made to any student who cancels the enrollment contract within 72 hours (until midnight of the third day excluding Saturdays, Sundays and legal holidays) after the enrollment contract is signed and a tour of the facilities and inspection of the equipment is made by the prospective student.

## REFUND POLICY

1. Refund computations will be based on scheduled clock hours of class attendance through the last date of attendance. Leaves of absence, suspensions, and school holidays will not be counted as part of the scheduled class attendance.
2. The effective date of termination for refund purposes will be the earliest of the following:
  - (a) The last day of attendance, if the student is terminated by the school;
  - (b) The date of receipt of written notice from the student; or
  - (c) Ten school days following the last date of attendance.
3. If tuition and fees are collected in advance of entrance, and if after expiration of the 72 hour cancellation privilege the student does not enter school, not more than \$100 shall be retained by the school.
4. If the student who enters a residence or synchronous distance education course of not more than 12 months in length terminates or withdraws after the expiration of the 72 hour cancellation privilege, the school may retain \$100 of the tuition and fees and the minimum refund of the remaining tuition and fees will be:
  - (a) During the first week or one-tenth of the course, whichever is less, 90 percent of the remaining tuition and fees;
  - (b) After the first week or one-tenth of the course, whichever is less, but within the first three weeks or one-fifth of the course, whichever is less, 80 percent of the remaining tuition and fees;
  - (c) After the first three weeks or one-fifth of the course, whichever is less, but within the first quarter of the course, 75 percent of the remaining tuition and fees;
  - (d) During the second quarter of the course, 50 percent of the remaining tuition and fees;
  - (e) During the third quarter of the course, 10 percent of the remaining tuition and fees; or
  - (f) During the last quarter of the course, the student may be considered obligated for the full tuition and fees.
5. The student will not be required to purchase instructional supplies, books and tools until such time as these materials are required. Once these materials are purchased, no refund will be made.
6. For residence or synchronous distance education courses more than 12 months in length, the refund shall be applied for each 12 month period paid, or part thereof, separately.
7. The length of a course for purposes of calculating refunds owed, is the shortest scheduled time period in which the course may be completed by continuous attendance of a full-time student;
8. A full refund of all tuition and fees is due and refundable in each of the following cases:
  - (a) An enrollee is not accepted by the school;
  - (b) If the course of instruction is discontinued by the school and this prevents the student from completing the course; or
  - (c) If the student's enrollment was procured as a result of any misrepresentation in advertising, promotional materials of the school, or representations by the owner or representatives of the school.

9. REFUND POLICY FOR STUDENTS CALLED TO ACTIVE MILITARY SERVICE

A student of the school or college who withdraws from the school or college as a result of the student being called to active duty in a military service of the United States or the Texas National Guard may elect one of the following options for each program in which the student is enrolled:

- (a) if tuition and fees are collected in advance of the withdrawal, a pro rata refund of any tuition, fees, or other charges paid by the student for the program and a cancellation of any unpaid tuition, fees, or other charges owed by the student for the portion of the program the student does not complete following withdrawal;
- (b) a grade of incomplete with the designation "withdrawn-military" for the courses in the program, other than courses for which the student has previously received a grade on the student's transcript, and the right to re-enroll in the program, or a substantially equivalent program if that program is no longer available, not later than the first anniversary of the date the student is discharged from active military duty without payment of additional tuition, fees, or other charges for the program other than any previously unpaid balance of the original tuition, fees, and charges for books for the program; or
- (c) the assignment of an appropriate final grade or credit for the courses in the program, but only if the instructor or instructors of the program determine that the student has:
  - (1) satisfactorily completed at least 90 percent of the required coursework for the program; and
  - (2) demonstrated sufficient mastery of the program material to receive credit for completing the program.

10. Refunds will be totally consummated within 60 days after the effective date of termination.

**GRIEVANCES**

Student grievances should be directed first to Anne King, Director of Anne King's Hypnosis Training and Owner of Anne King's Hypnosis Center.

Anne King's Hypnosis Center  
109 Smokey River N.  
Boerne, TX 78006  
830.537.5411  
[www.HypnosisClasses.com](http://www.HypnosisClasses.com)

Any unresolved grievances should be directed to:

**Texas Workforce Commission  
Career Schools and Colleges  
101 East 15th Street  
Austin, Texas 78778-0001**